

CALDERDALE LOCAL MEDICAL COMMITTEE

Minutes of the Meeting of the Calderdale Local Medical Committee held on Wednesday 11/3/2020

Present <u>LMC Members</u> Dr S Nagpaul (Chair) Dr R Loh Dr D Kumar Dr M Mensah Dr S Ganeshamoorthy Dr S Kahn Dr G Chandrasekaran Dr N Taylor Dr R Hussain	Spring Hall Rosegarth Plane Trees Keighley Road Raistrick Church Lane Plane Trees Hebden Bridge Sessional	(SN) (RL) (DK) (MM) (SG) (SK) (GC) (NT) (RH)	<u>Practice Managers</u> Tina Rollings <u>Liaison Officer</u> Marcus Beacham <u>Public Health</u> <u>Observers/Guests</u> Dr F Azam Helen Barker Stacey Gill	Rosegarth Stainland Road CHFT Caritas	(TR) (MB) (FA) (HB) (SGi)
		<u>ACTION</u>			
179/19	<u>WELCOME and APOLOGIES</u> Apologies were received from Dr A Jagota, Dr J Ring, Dr E Gayle, Dr J Ishaq, Dr M Azeb and Carron Walker				
180/19	<u>DECLARATION OF INTERESTS</u> None declared				
181/19	<u>MINUTES OF THE LAST MEETING 12/02/20</u> Minutes agreed as an accurate record				
182/19	<u>ACTION LOG AND MATTERS ARISING</u> The following actions were agreed as closed:				

	<p>130/19 VTS Integration – moved to LMC Workstream</p> <p>171/19 APMS Closures updates</p> <p>172/19 Care Closer to Home event</p> <p>175/19 LMC PCN Conference and PCN Support proposal</p> <p>176/19 REAP nominations</p> <p>176/19 Media Training</p> <p>176/19 Online Access and contract status</p> <p>Online Access – CCG information regarding practices currently at non-live status discussed. ACTION: Practices to be contacted and notified of the Project Lead from digital services to ensure deadlines met.</p> <p>SN shared concerns regarding current LMC bank account and the issues experienced over the last nine months in changing signatories. ACTION: Agreed to pursue a change of bank account from a new provider.</p> <p>172/19 – Leeds Hospital phlebotomy requests – outcome of recent correspondence shared and the agreed process is now in place. ACTION: To publish the agreed process on the LMC web-site</p>	<p>MB</p> <p>JR</p> <p>RL/MB</p>
183/19	<p><u>CHFT</u></p> <p><u>PAEDS Collection Bags</u> – Practices had reported that the provision of these bags for infant urine collection had been ceased without notice. HB was unaware that this was the case. ACTION: To investigate with the department at CHFT concerned and confirm the position by email.</p> <p><u>Device Detected AF</u> – A request received from CHFT regarding a proposed change to the device detected AF pathway. This is looking at how to improve the detection to anticoagulation time, CHFT have come up with a new pathway for the physiologists.</p> <p>Following discussion as to whether this required additional work from GPs and potentially required work outside of their agreed remit it was agreed that the specific request was not outside of a GPs work when the patient concerned was not under the Cardiologist at the time, therefore could be agreed to. NT to feedback and confirm pathway.</p> <p>HB updated the meeting that a design team had now been appointed for the new build development at CRH.</p>	<p>HB</p> <p>NT</p>
184/19	<p><u>PUBLIC HEALTH</u></p> <p><u>Covid 19 Update</u> – An overview of the current national guidance was given and the position across Calderdale. It was</p>	

	<p>recognised that this was becoming a rapidly moving situation with announcements being made nationally on a very frequent basis. The key essence of discussion focused on a need to ensure consistency of response across general practices in Calderdale, ensuring practices are up to date and compliant with national guidance and that patients are cared for in a safe and effective way.</p> <p>FA gave a demonstration of the new AccuRx app available for use as a video consultation tool linked to our patient record systems. More information will be made available to all practices jointly by the CCG and LMC with the tool supported for use across Calderdale.</p> <p>Following discussion, the meeting agreed to the following actions:</p> <p>The LMC and CCG to lead on establishing a daily Covid 19 in General Practice working group to respond to national guidance and keep practices in a clear communication plan. SN, MB and RL to be representative of the LMC with key managers and clinicians from the CCG. A WhatsApp group to be established and a daily bulletin to be provided.</p> <p>Agreed to utilise the Preparation for Covid 19 Response template developed by FA across all practices. To be completed by PMs and sent to their PCN CD and MB.</p> <p>The previously discussed REAP Plan will now be superseded by a new Opel Plan to be agreed and finalised at a CCG meeting on Thurs 19 March. MB and SN will attend on behalf of the LMC.</p> <p>Attendance by the LMC at a cross agencies meeting organised by CHFT to plan future actions to ensure resilience across Calderdale and Greater Huddersfield. This will include attendance by PCN CDs. Plans will be established as an outcome of the meeting on Tues 17 March. MB to attend for LMC.</p> <p>LARCS Update – GC clarified that the previous proposed way forward for patient records to be updated with treatment provided directly by the service was not a workable solution. The discussion held proposed that a request be made that a copy of the Patient Card completed by the Sexual Health Service be sent direct to the relevant Practice. ACTION: GC to discuss the proposal with the service.</p>	
185/19	<p><u>Practice Managers</u></p> <p>No further items presented</p>	<p>MB</p> <p>SN/MB</p> <p>MB</p>
186/19	<p><u>CCG</u></p> <p>Draft Opel Procedure – as discussed under Covid19 update</p>	<p>GC</p>

187/19	<p><u>LMC</u></p> <p><u>Wellbeing Survey</u></p> <p>MM presented an overview of the key findings from the survey. Key findings included a generally good level of satisfaction in the role >70%, impactors were as expected with risks and patient expectations having the greatest negative impact. Well run practices and flexibility were high positive impacts. It was noted that only 65% of respondents will still be working in five years but this did match the age profile of respondents. Very good awareness of support services available was noted. Further support options were identified including financial planning and the development of a Balint group. This was reflected in the area of support that GPs would be most interested in, coaching/mentoring. Actions:</p> <ul style="list-style-type: none"> • Results to be analysed further and proposals developed for next steps • Results to influence the drafting of a Wellbeing Strategy for Calderdale General Practice including an Action Plan 	MB/MM
188/19	<p><u>Ltd Company Proposal</u></p> <p>A paper was presented that outlined the information required to register as a Company Limited by Guarantee. Key agreements that were ratified by the LMC were:</p> <ul style="list-style-type: none"> • Directors will be the LMC Officers • Members will be each General Practice in Calderdale with the £1 liability being taken from the levy payment and held in a company account <p>Following discussion about the registration process and ongoing reporting requirements to Companies House the following was agreed:</p> <ul style="list-style-type: none"> • The offer from LMC Law to complete the registration process that also included a two hour training session for all LMC Officers to be accepted at the agreed quote • To remain with our current Accountants regarding the annual reporting requirement in addition to our established annual report process. <p>ACTION: To communicate with LMC Law to confirm our acceptance of their offer.</p>	MB
189/19	<p><u>New Partners Training Proposal</u></p> <p>GC outlined a proposal to look at the development of a LMC training session for potential new partners in practices</p>	

	<p>following the publication of the new GP Contract. There are some LMCs in other areas that are beginning to look at this training need, so following discussion it was agreed to explore the option of contacting LMCs where this may be in place and look at the possibilities of sharing. It was also noted that any course could be delivered as part of the LMC training plan currently in development.</p> <p>ACTION: To contact other LMCs already developing and draft an outline session to be discussed at a future meeting.</p>	GC
190/19	<p><u>Correspondence</u></p> <p>None received</p>	
191/19	<p><u>AOB</u></p> <p>None received</p>	
	<p><u>DATE OF NEXT MEETING</u></p> <p>Date of Next Meeting Wednesday 22nd April 2020 Learning & Development Centre, Calderdale Royal Hospital, 7.45 pm</p> <p>Conference Dates:</p> <p>LMC UK 2020 6th and 7th May York – SN and (SG – 1 day 7th) attending</p>	